

UA1985.01, 1988.33

Office of Alumni Relations

Justine A. Cudzewicz, Assistant Director, records

Dates: 1953-1986

Creator: Cudzewicz, Justine A., et al.

Extent: 2.5 linear feet

Level of description: Folder

Processor & date: Lorraine Ojeda, June 28, 1988; updated by K. Young, January 2014

Administration Information

Restrictions: None

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Citation: Loyola University Chicago. Archives and Special Collections. Office of Alumni relations – Justine A. Cudzewicz, Assistant Director, records, 1953-1986. Box #, Folder.

Provenance: Transferred to the University Archives by the Office of Alumni Relations on January 3, 1985, and March 25, 1988.

Separations: how much and what was separated, what was done with separation

See Also: Alumni Relations records

Administrative History

The Alumni Relations Office 1) coordinates the various alumni special events and fund drives 2) serves as a liaison between alumni and other departments of the University and 3) through its Alumni Records Division, keeps track of alumni address changes, job changes, promotions and achievements.

Alumnae Association

In 1915, Loyola University founded The Alumnae Association. The objective of this organization was to further educational and social relations among its women graduates, and to provide scholarships or aid to deserving students.

The Alumnae Association consisted of an Executive Board and an Advisory Board. The Executive Board was the steering board of the Association, meeting each month from September to May, with the exception of December. The Advisory Board held two meetings a year, and these were with the Executive Board. Its function was to advise the Executive Board and to give its consent or veto to the Executive Board's decisions. Furthermore, members of the Advisory

Board donated their services on committees, and provided continuous support in carrying out programs of the Alumnae Association.

At a 1974 Executive Board meeting of the Loyola University Alumnae Association, the Alumnae Scholarship was proposed. The members of the Board recognized the need to maintain current active membership and to attract new members to the organization. Therefore, in order to generate interest and enthusiasm for the group, the Alumnae Association Scholarship Foundation was organized as a non-profit corporation for the purpose of 1) providing scholarships, awards, or other financial aid for undergraduate, graduate or professional study at Loyola University of Chicago to deserving and qualified women, and 2) honoring the memory of distinguished women Loyola Alumnae by creating and awarding such scholarships in their name and memory.

The money for these scholarships came from within the Alumnae Association (proceeds from the annual Fashion Show and Luncheon and other activities, as well as donations from members of the Alumnae Association). The Scholarship Committee administered the funds in cooperation with the proper University officials. Originally, the recipient of the scholarship was female since many qualified women did not have access to sufficient financial resources to consider beginning college, graduate, or professional schools. In later years, male students were also awarded scholarships.

At a 1986 meeting of the Executive Board, the Alumnae Association Board of Governors was dissolved. During the Association's latter years, it had become increasingly difficult to recruit new members to serve on the Board and to draft experienced Board members to serve as officers. Furthermore, young graduates seemed to prefer to network with their own professional groups rather than to expend their efforts with a general group for women. However, while the greater Alumnae Association was dissolved, a small number of Board members volunteered to form a core group to decide the future of the Scholarship Luncheon and Fashion Show as well as the disposition of the Alumnae Association's papers and funds. They continued to provide financial aid to qualified women in the undergraduate, graduate, and professional schools, sponsor social events, and organize "mini-reunions" for alumnae.

Scope and Content

The following are the records of Alumni Relations, primarily those of Justine A. Cudzewicz, Assistant Director of Alumni Relations, spanning the years 1953 to 1986 and include correspondence, reports, and financial statements. Records pertaining to the Valentine Ball have been transferred to Acc. No. UA1982.01 and photographs of the Annual Fashion Show and Luncheon have been transferred to the University Photo Collection. Records are arranged alphabetically and then chronologically within each file.

Series

Series 1: Alumnae Association, 1953-1986, Boxes 1-4

Consists of files of the Alumnae Association, a division of Alumni Relations. These files include records pertaining to the Alumni Scholarship Fund, Annual Fashion Show and Luncheon, Executive and Advisory Boards, and general correspondence.

Series 2: Subject Files, 1956-1985, Box 5

Consists of subject files of Alumni Relations.

Subjects:

Alumnae
Alumni
Scholarships
Fashion shows
Nursing, School of
Social Work, School of

Accession No.: UA1985.01, 1988.33

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Box	Folder	Title	Dates
Series I: Alumnae Association, 1953-1986			
1	1	Alumni Scholarship	1974-1976
1	2	Alumni Scholarship	1977
1	3	Alumni Scholarship	1978
1	4	Alumni Scholarship	1979
1	5	Alumni Scholarship	1980
1	6	Alumni Scholarship	1981
1	7	Alumni Scholarship	1982
1	8	Alumni Scholarship	1983
1	9	Alumni Scholarship	1984
1	10	Alumni Scholarship	1985
1	11	Alumni Scholarship Candidates and Applications	1976-1984
2	1	Fashion Show and Luncheon	1982 [1982-1983]
2	2	Fashion Show and Luncheon	1983 [1982-1984]
2	3	Fashion Show and Luncheon	1984 [1983-1985]
2	4	Fashion Show and Luncheon	1985 [1985-1986]
2	5	Fashion Show and Luncheon	1986 [1986]
2	6	Fashion Show and Luncheon Statistical Reports	1967-1985
2	7	Statements and Financial Reports	1967-1981, 1984-1985
2	8	Statement Reports	1980-1986
2	9	Fashion Show Programs and Invitations	1959-1972
2	10	Fashion Show Programs and Invitations	1973-1985
3	1	Constitutions and By-Laws	1954-1955, 1957, 1959, 1966, 1975, 1977, 1982, 1984
3	2	Correspondence	1969-1977
3	3	Correspondence	1978-1981
3	4	Correspondence	1982-1985
3	5	Correspondence	1986-1987
3	6	Executive Board Meetings	1975
3	7	Executive Board Meetings	1976
3	8	Executive Board Meetings	1977-1986
3	9	Executive and Advisory Board Meetings	1977
3	10	Executive and Advisory Board Meetings	1978
3	11	Executive and Advisory Board Meetings	1979
3	12	Executive and Advisory Board Meetings	1980-1981
3	13	Executive and Advisory Board Meetings	1982-1986
4	1	Fr. Marquette Statue	1982
4	2	Installation Dinner	1977

4	3	Installation Dinner	1981
4	4	Installation Dinner	1982
4	5	Installation Dinner	1983
4	6	Installation Dinner	1984
4	7	Officers	1960-1981
4	8	Past Presidents	1953-1979
4	9	Correspondence	1963-1971
4	10	Executive and Advisory Board Meetings	1963-1966
4	11	Executive and Advisory Board Meetings	1967-1970
4	12	Executive and Advisory Board Meetings	1971-1974
4	13	General Information	No Date
4	14	Reorganization of Alumnae Association	1953

Series II: Alphabetic Subject Files, 1956-1985

5	1	Estate Planning	1964-1966, 1971-1973, 1977
5	2	Estate Planning Seminar	1982
5	3	Estate Planning Seminar	1983
5	4	Financial Reports	1979-1982
5	5	Fraternities & Sororities	1972
5	6	Honor Roll	1982
5	7	Ledger Statements: Alumni Fund	1979-1981, 1983-1984
5	8	Ledger Statements: Nursing Alumnae	1979-1985
5	9	Ledger Statements: Social Work Alumni	1980-1985
5	10	Monthly Reports	1979-1982
5	11	Nursing, School of	1974-1980, 1982-1983
5	12	Scholarship Programs	1974-1975, 1977-1983
5	13	Social Work, School of	1956, 1964-1982, 1984