

ITS Executive Steering Committee (ITESC)

Agenda and Materials
January 8, 2009



Preparing people to lead extraordinary lives

Agenda

- FY09 Q3-Q4, Plan of Record Review
 - Prioritization
 - Calendar View
 - Rings of Excellence
- ECM Program Plan - *Draft*
- PII Project Update
- Upcoming ITESC Meeting Schedule




FY09 Q3-Q4 Prioritization Results


Prioritized Ranking by Function								Current		Prior Rank	Movement
Project	AA	Adv	Fac	Fin	HR	SA	ITS	Score	Rank		
3-LOCUS Enhancements	2	1	1	1	1	2	2	137	1	2	+1
5-Security Projects	1	2	2	2	3	3	1	133	2	3	+1
Blackboard Transaction System Replacement	9	3	3	3	4	4	4	117	3	5	+2
ECM/Imaging Implementation	3	8	8	4	6	8	3	107	4	12	+8
LOCUS Student System for SSOM	4	4	4	7	2	19	5	102	5	--	New
Credit Card Processing, Bursar	10	11	5	8	8	11	8	86	6	--	New
RMS Student Web Functionality	16	14	9	10	7	1	7	83	7	--	New
Online Client Service Training Program	5	6	7	9	10	17	15	78	8	--	New
Redesign BSR/Lawson GL Interface	19	7	12	12	5	12	10	70	9	--	New
Tuition Benefit Automation	6	12	19	6	9	10	16	69	10	18	+8
Business Intelligence/Data Warehouse Strategy	7	13	11	19	11	13	6	67	11	21	+10
Tuition Payment Plan	14	10	6	11	14	16	9	67	11	--	New
Parking Permit Purchases Integration to PeopleSoft	8	16	17	5	15	9	11	66	13	16	+3
Immunization Registration Requirements	11	15	13	15	16	5	12	60	14	--	New
Grad Merge Process	17	5	10	14	12	15	17	57	15	--	New
Immunization Registration Exception Reporting	12	18	14	16	17	6	13	51	16	--	New
Immunization Registration Exception Counts by State	13	19	15	17	18	7	14	44	17	--	New
Rome Merge Process	18	9	16	13	19	18	18	36	18	--	New
Residential Wireless, Campion Hall	15	17	18	18	13	14	19	33	19	--	New
Board of Trustees Website Enhancements							20	1	20	--	New
Emergency Response Website			20					1	20	--	New


ITS Major Initiatives Calendar

ITS Major Initiatives Calendar (as of 1/5/09)

Project/Program	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Change	FY09												FY10					
					2008						2009											
					Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Student System Upgrade	12/2006	07/2008	Complete																			
Pilot Rich Media Offerings	01/2008	07/2008	Complete	Yes																		
LMS Strategic Planning - (Blackboard Sourcing)	07/2007	09/2008	Complete	Yes																		
Board of Trustees Web Site	04/2008	09/2008	Complete																			
BSR/Smartcall Upgrade	02/2008	10/2008	Complete																			
Messaging and Information Lists	01/2008	11/2008	Complete																			
Entrance Control for Gentile Center	04/2008	11/2008	Complete	Yes																		
Convert Undergrad Credit Card Usage to UPAY	05/2008	11/2008	Complete	Yes																		
Information Commons Improvements	05/2008	11/2008	Complete	Yes																		
Business Continuity Disaster Recovery	10/2007	12/2008	Complete																			
Wellness Electronic Medical Records - Self Service	11/2007	12/2008	Complete	Yes																		
Centralized Policies and Procedures Web Site	08/2008	09/2008	Complete																			
Import Bio-Demo Data into Campus Card	09/2008	10/2008	Complete																			
LDAP Authentication with LUMC (IDM3 Phase II)	06/2007	01/2009	Active	Yes																		
Credit Card Processing	02/2007	05/2009	Active																			
Remote Electronic Classroom Management	05/2007	05/2009	Active	Yes																		
Blackboard Transaction System Replacement	10/2007	05/2009	Active																			
ECM/Imaging Implementation	07/2008	06/2009	Active																			
LOCUS Enhancements (19)	07/2006	06/2009	Active	Yes																		
RMS Student Web Functionality	10/2007	06/2009	Active	Yes																		
Security Initiatives (PIRG & Audit Related)	09/2006	06/2009	Active	Yes																		
Tuition Benefit Automation	05/2007	06/2009	Active																			
WTC Data Center Remediation	10/2007	06/2009	Active	Yes																		
Develop ITS Services Metrics	11/2007	07/2009	Active	Yes																		
Wireless Expansion	07/2006	09/2009	Active	Yes																		
Campus Construction Initiatives (15)	05/2007	07/2010	Active																			
Student Experience/Portal Improvements	05/2008	TBD	Active																			
Business Intelligence/Data Warehouse Strategy	08/2008	01/2009	Active	Yes																		
Parking Permit Purchases Integration to PeopleSoft	01/2009	03/2009	Pending	Yes																		
LOCUS Student System for SSOM	11/2008	03/2009	Active	New																		
Grad Merge Process Redesign	TBD	TBD	Pending	New																		
Immunization Registration Reporting	TBD	TBD	Pending	New																		
Rome Merge Process Redesign	TBD	TBD	Pending	New																		
BSR/Lawson GL Interface Redesign	TBD	TBD	Pending	New																		
Online Client Service Training Program	TBD	TBD	Pending	New																		
Blackboard Community System Evaluation	TBD	TBD	Pending	New																		
Tuition Payment Plan	TBD	TBD	Pending	New																		
Emergency Response Website	TBD	TBD	Pending	New																		
Board of Trustees Web Site Enhancements	TBD	TBD	Pending	New																		

 - Completion date is not firm and will most likely extend into FY10 Q1-Q2

 - New project to be vetted

 - Timing of the project is TBD

Draft

LUC ITS Rings of Excellence

Major Initiatives, FY09 Q3-Q4

Academic and Faculty Support

- ▶ LOCUS Enhancements (19)
- ▶ LOCUS Student Systems for SSOM
- ▶ Remote Electronic Classroom Management
- ▶ Blackboard Community System Evaluation

Administrative Initiatives

- ▶ Grad Merge Process Redesign
- ▶ Immunization Registration Reporting
- ▶ LDAP Authentication with LUMC
- ▶ Credit Card Processing , Bursar
- ▶ BSR/Lawson GL Interface Redesign
- ▶ Rome Merge Process Redesign

Student Technology Support

- ▶ Wireless Expansion
- ▶ Student Experience/Portal Improvements
- ▶ RMS Student Web Functionality
- ▶ Tuition Benefit Automation
- ▶ Tuition Payment Plan

Infrastructure

- ▶ WTC Data Center Remediation
- ▶ Campus Card System Replacement
- ▶ Campus Construction Initiatives (15)
- ▶ Security Initiatives (PIRG & Audit Related)
- ▶ Board Meeting Audio
- ▶ Emergency Response Website

Continuous Service Development

- ▶ Parking Permit Purchases Integration to PeopleSoft
- ▶ Online Client Service Training Prgm
- ▶ Develop ITS Services Metrics
- ▶ Board of Trustees Website Enhancements
- ▶ ECM/Imaging Implementation
- ▶ Business Intelligence/Data Warehouse Strategy

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- **ECM Program Plan - *Draft***
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Draft

ECM Program Plan

2008					2009							2010							2011											
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Planning/Strategy					Advising		GPEM		Imagio		Advancement		Athletics		TBD		TBD													
System Config					Child Law		Ugrad		A/P		MHC		HR		Purchasing		TBD		TBD		TBD		TBD		TBD		TBD		TBD	
FA/Enrollment Ops					FA/En Ops		Support Services & Hubs		Reg Rec		PV		Student Affairs		AA: Schools		TBD		TBD		TBD		TBD		TBD		TBD		TBD	
					TBD		TBD		TBD		Bursar-CD's		TBD		OIP		TBD		TBD		Finance		AA: Provost		TBD		TBD		TBD	

Legend:

Phase I - Basic Imaging, Apples to Apples incl. low hanging fruit.

Phase II - Advanced ECM - Workflow Etc.

System Shutdown & Turnoff

Product Tasks

Functional Areas Priority & Value Grid	Intra Office			Inter Office			Broader Institutional		
	Enhanced management of records/paperwork	Process improvements & efficiencies	Increased records security & protection	Reduction in physical storage space requirements	Improved information collaboration & transferable sharing	Common language & transferable skills	Support Green Initiatives	Annual operational savings	
AA: Financial Aid/Enrollment Ops	E	I	E/X	E	X	X	X	X	
AA: Advising - Central & Schools	T	T	X	X	X	X	X		
AA: Academic Support Services & HUB	T	T	X	X	X	X	X		
AA: Ugrad Admission	E	I	E/X	E	X	X	X	X	
AA: GPEM	E	I	E/X	E	X	X	X	X	
AA: Schools: Law: Child Law Project	I		X	X	X	X	X		
Finance: Accounts Payable	E/A	A	X	E	X	X	X	X	
Finance: Bursar-CDs		I	E/X		X	X	X	X	
AA: Office International Programs	T	T	X	X	X	X	X		
AA: Registration & Records	E/T	T	E/X	X	X	X	X	X	
Advancement	A	A	X	X	X	X	X		
Human Resources	A	A	X	X	X	X	X		
Student Affairs (SA)	I	I	X	X	X	X	X		
Finance: Purchasing	I	I	X	X	X	X	X		
Finance: Other	I	I	X	X	X	X	X		
SA: Athletics	I	I	X	X	X	X	X		
AA: Schools: Other Projects	I	I	X	X	X	X	X		
AA: Provost: Other Projects	I	I	X	X	X	X	X		

Value Indicators

Existing value with current systems: E
 Extended/New value with ECM: X

Business Process Impact/Maturity

Business Improvement: I
 Business Advancement: A
 Business Transformation: T

Team Composition

Needs Analysis Phase	Implementation - Phase	Academic Project	Non-Academic Project	Additional Roles
		Oversight	Oversight	
PM - Jim Sibenaller	PM - Ray Pauliks	John Pelissero	Susan Malisch	Process Analyst
Functional Leads:	Functional Leads:	AA ECM Oversight Comm.	ECM Oversight Comm.	Business Analyst
Tom Mathewson	TBD - Based on Area			Business Product Owner
Brian Slavinkas		↓	↓	Project Admin
Eric Pittenger	Tech. Product Ownership - Walt Slazyk	Project Review Board	Project Review Board	Program Owner
Imerge - Jim Just	ECM Analyst - Katherine Kim			
	Moran - Craig Foley	↓	↓	
	Imerge - Jim Just	ITESC	ITESC	
	Security - Sean Smith			

Timing (Dates to avoid)

AP - Lawson upgrade (Feb 09), Audit (Mar - Sept)	Purchasing - Lawson upgrade (Feb 09)
Advancement - October, plus campaigns	Reg & Rec - Start of school & registration periods
Athletics - Aug, start of school	Student Affairs - start of school, move-in/move-out
Bursar - start of semesters & registration periods	Support Services/Hubs - Start of semesters and reg.
Finance - Lawson upgrade (Feb 09), May and 1st mo of qtr	Ugrad / Advising - best time late spring / summer
GPEM - No real timing cycle	Child Law - No restrictions
HR - Lawson upgrade (Feb 09), summer, start of school	OIP - No real restrictions

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PII Project Update

Total Data Stewards	94
Total Primary	75

Computers Scanned	1183	47%
Computers Encrypted	578	49%
PII Found	364	31%

	Spreadsheets	Compliance Forms
Final Rcvd	27	33
WIP Rcvd	17	
Total Rcvd	44	33
Rm ng	31	42
	59%	44%

Remaining Responses - Depts	2
Remaining Responses - Stewards	47



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FY09 ITESC Schedule

- July 24, 2008 - Thursday, 1:30-3:30 PM
 - Prioritization Results/Finalize POR
 - Student System Upgrade Report
 - BOT Website Report
 - Enterprise Arch Update
- September 11, 2008 - Thursday, 1:30-3:30 PM
 - Subcommittee Reports
 - FY10 Budget Submissions Review
 - FY10 Budget Input from Subcommittees
- October 16, 2008 - Thursday, 1:30-3:30 PM
 - Major Projects Status Reviews
- November 20, 2008 - Thursday, 1:30-3:30 PM
 - Major Projects Status Reviews
 - Review Scorecard/Process
 - Project Portfolio Prioritization
 - LUMC Update
- January 8, 2009 - Thursday, 1:30-3:30 PM
 - Prioritization Results/Finalize POR
- February 12 - Thursday, 1:30-3:30 PM
 - Major Projects Status Reviews
 - Ignatian/iTunes/Podcasting Strategy
- March 26 - Thursday, 1:30-3:30 PM
 - LUMC Update
- April 30 - Thursday, 1:30-3:30 PM
 - Major Projects Status Reviews
- June 11 - Thursday, 1:30-3:30 PM
 - Subcommittee Reports
 - Project Portfolio Prioritization