

Meeting Minutes Archive**October 14, 1998**

To: Members of the Corporate Faculty

From: Secretary, Faculty Council

Subject: Meeting of the Faculty Council held in the Presidents Room, Marquette Center, W.T.C.

#10. Meeting called to order by Professor Shoenberger at 3:06 P.M.

Opening Prayer was offered in Hebrew Song by Dr. Janis Fine, Education.

#11. September Minutes

Motion: That the minutes of the September 1998 meeting be approved.

Moved: Dr. R. Tatalovich, Political Science

Seconded: Dr. Art Safer, Education

#12. Chairperson's Report

A. Professor Shoenberger reported that the Governance Committee is proceeding apace. A report will come at the Next meeting.

B. The Benefits Committee has some problems. Ms. Ann Hinman, the Chairperson of the committee is ill and will be unavailable for several more weeks. Some changes suggested have been approved but two other changes have not been resolved, i.e. a Pharmaceutical program and the Dental programs. The rate increases that will be announced for the Blue Cross/Blue Shield programs will be different than those presented at the Benefits Committee, as will those for the Dental programs, since the proposed changes will not go into effect. Some of the members of Faculty Council who serve on the Benefits Committee have protested the suggested rate change increases as too large.

C. Concerning the issue of the Beck's Bookstore Committee, Professor Shoenberger indicated that Dr. Ed Gumz, School of Social Work, is one of the Faculty Representatives. Thoughts concerning the Bookstore can be e-mailed to him at egumz or call him at 5-7015 with some thoughts. The proposals are due on October 30th. One Council Member questioned why there were not more Faculty on the Committee. It is the Faculty who have to deal most with the bookstore. The Chairperson of the Committee is Pat Tucker in Administrative Services. Four firms have submitted applications to handle the work. Professor Shoenberger indicated that he had submitted four (4) names. Council was displeased with the number of faculty on the committee. Since the President, Rev. John Piderit, S.J., has indicated that academics are at the core of activities done at Loyola, we need to follow up on this issue.

Motion: It is requested that there be a substantial increase in the faculty representation on the Bookstore Committee.

Moved: Dr. R. Tatalovich, Political Science

Seconded: Dr. Art Safer, Education

Action: The motion passed unanimously.

D. Professor Shoenberger reported that the September Minutes of Council are located on the Intranet Website of Loyola University Thanks to Dr. John McNulty, School of Medicine-Basic Sciences. A request went out to all Committee Chairpersons to send to him an outline of the work of the Committees and their membership for inclusion.

E. Professor Shoenberger reported that Rome Center concerns continue about some Part-time faculty not being able to teach at the Rome Center. One former faculty member will communicate directly with Dr. Braskamp, Sr. V.P. and Dean of Faculties. Their Council will be meeting shortly. We are anxious to know how matters are proceeding.

F. Professor Shoenberger reported on the "Green Form Committee" which has been created to deal with the Faculty Evaluation Form. The Executive Committee chose three members to serve on the Committee with a similar amount from the C.F.A., the Committee on Faculty Appointments. Discussion followed. The Green Form had been designed by a Committee of C.F.A. and Faculty Council 15 or so years ago. It was designed as a tool for discussion between Faculty and Chairpersons and nothing else. When the form came back from the

President's Office, it had a different purpose. It has positive and negative purposes. For example several individuals had tenure denied but had positive forms their whole career. It is expected that the draft form will come back to Faculty Council. One member suggested that 4 members are needed, one from each campus. The consensus of council was that this was a good idea. The names for the committee must be submitted by Friday of this week.

G. Professor Shoenberger reported on a meeting of the Executive Committee with Dr. Braskamp, Senior Vice President. It was a frank discussion. Dr. Braskamp asked the Committee what their thoughts were on the purchase of Mallinckrodt College campus. The contract expires this year. If we purchase the campus, it will require upgrading it to code. It was asked how efficiently we use the facility. It was noted that the wiring on the part we use. Hence there will be some rewiring as well as plumbing, heating, etc. On October 21, a committee will submit a report on the possible uses and Faculty Council expects to receive a copy.

#13. Visit of Mr. Phil Kosiba, Associate Vice President, Properties

Professor Shoenberger introduced Mr. Kosiba, who reported about the major things which have been done at the Lakeside campuses. Part of the improvements were due to the work of Dr. Wendy Cotter, Theology, Chairperson of the Physical Resources Committee. Work has been done over the past three summers on the L.S.C. on the rooms in the Sky, Damen and Cudahy Science buildings. In 1999 and 2000, 86 more classrooms at the L.S.C. will finish the job.

He indicated that a new system has been established to ask for work request orders. This system will be up be next year. It will also be an e-mail based work order on line. The safety concerns expressed in the National Safety Council outlines deal with the laboratories and the overall safety on the campus. The position of a Safety Officer has been created. It was previously under the Campus Safety and Security officer and it will be directed by Dr. Sheri Coe-Perkins, Dean of Students.

Discussion followed. He indicated that Crown Center is in desperate need of interior refinishing. Levels 4 and 5 will cost \$250,000. The other levels will follow. Concern was stated about the air quality in Damen Hall. The issue is being looked into since the windows can not be opened up for ventilation. The Forced air ventilation can sometimes fail. Replacing the window system in Damen Hall has been considered and a possible fan system has been requested to replace the present system. It will take about 4-5 years to replace all the fan systems in the building. The problem of the exhaust from trucks at the Damen building loading dock has been known to cause headaches for employees as well as students. It is not possible that the trucks turn off their engines while waiting and could a sign be put up? Answer: The fixed air intakes can not be changed. The safety officer needs to be present both here and at Flanner Hall to assure that the drivers do turn off their engines. He was asked if there will be classroom renovation in the Marquette Center on the Water Tower Campus in the future. He responded as needs develop in the future it is possible. Professor Shoenberger thanked him for his information.

#14. Research Committee

Dr. Leslie Fung, Chairperson, reported that the Research Committee has submitted a report on the infrastructure for research stimulation and support at Loyola, with the Arthur Andersen report as an appendix to the report, to the administration. Copies of the entire report will be available on the Web Pages on the Intranet. (For the report, see Appendix A) The Committee recommends developing a Vice Presidential position on Research. See P.2 of the Appendix A. The Medical Center situation needs to be clarified. If a faculty has a problem getting the report on the web, or has comments on the report, e-mail lfung for a copy. Leslie Fung also thanks all those faculty who participated in the evaluation process in the summer. On behalf of the Council, she would also like to thank the ad hoc Committee members. Loyola World will be asked to publish the first two pages of the report to assure full disclosure.

Dr. Fung continued with a report on the question of the fringe benefits for research personnel. If the University changes the Fringe Benefit rate, an individual is in jeopardy of losing salary monies if the rate becomes higher than that approved by the funding agency. Dr. Joseph Sherwin, Associate Vice President of Research, indicated that, if the new fringe benefit rate creates a problem, his office will cover the difference. Thus principle investigators need to see him if this is a problem. The Research Committee had suggested the fringe benefit rates for each funded project be the same as those approved by the funding agencies. Dr. Sherwin pointed out that there may be many different rates, which will create problems in accounting. She was thanked as a representative of the Committee for all their hard work.

#15. Visit of Richard (Rick) Murray, Acting Head of the International Program Office

Professor Shoenberger introduced Mr. Rick Murray. Mr Murray indicated he is the Acting Head of the office and gave some background. He began working for the Chicago Province of Jesuits developing some international debt conversations and was involved in the starting of the Christo Rey High School. He as then asked to look into specific international projects at Loyola. He has worked with three separate committees to support international work. A committee headed by Dr. Frank Fennell and a committee headed by Dr. Brennan deal with people who come into the university and people who go outside the university. Upper administration decided that a central functioning group was needed. He was hired to establish an Office for International Affairs. He handles neither the Rome Center per se nor the English as a Second Language Program, but is the individual who is overseeing them through his office.

Discussion followed. One member commented that his office has not consulted the Department of Modern Languages and Literatures to assist in the work of the office particularly with regards study abroad and how it impacts academic programs. There is presently an International Studies major which is offered through the College. He noted the lack of communication and will develop more communication patterns. Another member noted that library access is now only available to those who have a password on the computer system to do research. He stated that he will talk to the Library about the problem but indicated solutions had been worked out in individual cases. He was asked if his office provides legal services to the incoming international students and visiting faculty. It was noted that visiting faculty need to spend up to \$5,000.00 in order to get a Green Card. It was suggested that the university needs to work with the problem. He indicated that Mr. Jon Heise, Director, International Programs and Services, helps students at the L.S.C. and has helped faculty who have asked. He indicated that the university is looking for a full-time individual and Dr. Braskamp's office will be forming a search committee. He was asked if we offer any housing assistance for people coming in. We are deficient in this area was the answer. Students even have to move out of the residences over vacations and have no where to go. Perhaps a letter could be sent out to faculty who might house people for some cash. He liked the idea. Another issue was providing a loan for foreign students who come from warm climates to purchase winter clothing. He noted that this issue comes up often. The tuition is so high that there are no funds to support visiting students. Another member asked if the university could break even on an International House for the students. He indicated that it had been looked at but with no results.

Thanks were extended to Mr. Murray.

#16. Elections Committee

Dr. Mary Lawton presented the suggested changes to the Constitution and the By-Laws regarding the procedures for the election of individuals to council and the officers after the new Council is seated. (The data for the changes is found in Appendix B.) Discussion followed as the changes were introduced at the previous meeting. The definition of what constitutes a Full Time Faculty was asked. Full privileges and being tenure track or tenured was the answer. But we have other faculty who have limited faculty status. The definition of Visiting Professor is not spelled out in the Faculty Handbook. There are not allowed to vote in Council elections, nor eligible for election. It was noted that approximately half of one department in the School of Education are Visiting Faculty. The issue needs to be examined more closely by the administration.

Motion: The changes noted in appendix B are recommended for council approval.
As the motion comes from a Standing Committee no second is needed.

Action: The motion was approved unanimously

#17. Faculty Status Committee

Dr. Barbara Leonard, School of Business, Chairperson, reported that Dr. Winship, Dean of the Medical School, has indicated his willingness to work with the committee created by Dr. Anthony Barbato, Executive Vice President, on the issue of the B.S.I. implementation.

#18. As there was no further business, Council adjourned at 5:05 P.M.

Respectfully Submitted,
Thomas E. Ranck, Theology
Secretary

Members Present

Professional Schools

Dr. Lou Cain, School of Business Administration, Dr. Anthony Castro, Medicine-Basic Sciences; Dr. Maria

Connolly, School of Nursing; Dr. Janis Fine, School of Education; Dr. Allen Goldberg, Medicine-Clinical; Dr. Meg Gulanick, School of Nursing; Dr. Stephen Jones, Medicine-Basic Sciences; Dr. Nick Lash, School of Business Administration; Dr. Barbara Leonard, School of Business Administration; Dr. John McNulty, Medical School-Basic Sciences; Dr. Carolyn Saari, School of Social Work; Dr.. Art Safer, School of Education; Dr. Allen Shoenberger, School of Law

Arts and Sciences

Dr. Ann Bugliani, Modern Languages and Literatures; Dr. Anthony Cardoza, History; Dr. Leslie Fung, Chemistry; Dr. Mary Lawton, Fine Arts; Dr. Joseph Mayne, Mathematical and Computer Sciences; Dr. Gerry McDonald, Mathematical and Computer Sciences; Dr. Fred Morrison, Psychology; Dr. Prudence Moylan, History; Dr. Thomas Ranck, Theology; Dr. Raymond Tatalovich, Political Science; Dr. Arnold vander Nat, Philosophy